



# IRA Rollover Notification

Date: \_\_\_\_\_ 2018

McMurry University  
Attn: Debra Hulse  
1 McMurry University, 938  
Abilene, TX 79697

Dear Debra:

I have requested a qualified charitable distribution from my Individual Retirement Account payable to McMurry University. My plan trustee/administrator is:

\_\_\_\_\_.

The distribution amount I have requested is \$ \_\_\_\_\_. I would like these funds to be designated as follows:

- This gift is unrestricted and may be used where the need is greatest at McMurry University
- I/we wish to specify that this gift be used for the following purpose(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Accordingly, upon your receipt of payment from my plan trustee/administrator, please send me a written acknowledgement that states the amount of my gift, no goods or services were transferred to me by the McMurry University in consideration for this gift, and that my gift will not be placed in a donor advised fund or supporting organization.

If you have questions, please contact me by phone: (325) 793-4761.

Thank you for your attention to this request.  
Sincerely,

\_\_\_\_\_

\_\_\_\_\_  
(Please type/print name online.)